

## **SECTION 12**

### **TIME OFF FOR ASSOCIATION BUSINESS**

- 12.01 Subject to 12.03, the Institute will provide full or partial workload reductions totalling not more than two (2) instructor-years and make appropriate scheduling accommodations so that staff members designated by the Association may conduct Association business in roles such as the following:
- (a) Table officer (President or Vice-President) of the Association.
  - (b) Member or chair of the NASA negotiating team.
  - (c) Committee work for the implementation of ongoing Institutional initiatives - e.g. the New Academic Model and the Faculty Development Performance Evaluation (FDPE).
  - (d) Projects requiring NAIT/NASA collaboration.
  - (e) Such other roles as may be mutually agreed.

For time off under this Section, the Association shall reimburse the Institute for the corresponding portion of the staff member's salary, benefits, and vacation leave. Workload adjustments under this Section will normally be for integral multiples of one (1) semester or one (1) apprenticeship intake.

- 12.02 Subject to 12.03, the Institute will make appropriate scheduling accommodations so that staff members designated by the Association may conduct Association business in roles such as the following:
- (a) Member of Academic Council.
  - (b) Member of a standing Association committee.
  - (c) Representative of a staff member as provided in Section 48.
- 12.03 Such time off will be approved and scheduling accommodations will be made provided that the staff member gives appropriate notice of the intended absence, and that instructional activities not be unduly disrupted.
- 12.04 The President of the Academic Staff Association shall advise the President of the Institute, in writing, of the names of those specific staff members who represent the Association for the purpose specified in Section 12.01.